

STAMFORD JOINT FIRE DISTRICT

Minutes

August 14, 2020

The budget workshop was called to order at 6:40 p.m.

- Discussion to combine two line items – EMS and fire new equipment – since all fall under one now.
- Discussion to drop **medical oxygen line** back down to \$200 due to oxygen tanks being in good shape – was made higher due to EMS call volume.
- Reviewed Lucy's suggestions for breakouts to show salaries.
- Discussion to increase **physicals line** to \$6,000
- Discussion to drop **apparatus reserve line** to \$22,745
- Discussion to approve the preliminary budget, adjust for anything at the September meeting, and acknowledged that there is no bottom line change.

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 8:00p.m. by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Stamford Fire Chief AJ Vamosy, Stamford 2nd Asst Fire Chief Joe Hornbeck and Stamford EMS Chief Ryan Hejnal.

The Minutes from the July meeting were read and approved with one minor change. 1st motion by Dusty, 2nd motion by Deidra – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
4th Street Print Shack	\$309.15
Ace Hardware	\$32.16
Amazon.com	\$459.41
Bound Tree	\$166.95
King Electric	\$3,650.31
KJBL Electronics	\$290.21
KJBL Electronics	\$55.50
Margaretville Telephone	\$97.13
NAPA	\$24.14
NYSIF	\$2,110.39
On Star	\$25.00
Paraco Gas Corp	\$37.67
WEX Bank	\$474.54
TOTAL	<u>\$7,732.56</u>

Approval of bills as presented – 1st motion by Peter, 2nd motion by Dusty – none opposed.

Treasurer's Report

After August payments

Checking Account	\$ 1,497.23
General Fund Account	\$ 150,557.88 *
Actual General Fund	\$ 72,557.88
Apparatus Reserve	\$ 26,088.06
Repair Reserve	\$ 22,767.68

*This figure includes \$78,000 from the Robinson-Broadhurst Foundation

Privilege of the Floor

Matt Taylor – discussion about the website, updates, post for meetings to show 7:00p.m. start time and inquired about having DRAFT minutes posted to the site before the next month's meeting.

Reports / Requests from Fire Department Chiefs

- Chief AJ Vamosy –
 - Discussion that SFD needs to invoice SJFD for the Installation Dinner.
 - We received \$1500 through the DEC grant. Probably purchase Indian packs and some portables. Due in October.
 - 2711 waterway is out of service – parts need to be ordered through Har-Rob.
 - Base radio installation from KJBL - \$585.00 + labor (need to be reasonable rates). Radio, antennae, mic, base = approximately \$800. Approved – 1st motion by Dusty, 2nd motion by Peter – none opposed.
- Ryan Hejnal –
 - EMS supplies order
 - McKesson - \$156.67
 - Bound Tree - \$271.44
 - Mostly gauze, hot/cold packs, defib pads, sterile water, saline
 - Approved – 1st motion by Peter, 2nd motion by Deidra

Old Business

- Clean out and renovation of upstairs office and firehouse – still a work in progress.
- Compliance with policies and forms – Tim and Bill plan is to start working on in the next few months.
 - Purchasing
 - Code of ethics
 - Social media
 - Membership approval resolution
 - Records retention policy
 - Policy on public comments at meetings
 - Information technology use policy
 - Credit card use policy
 - Workplace violence prevention policy
- Automatic door closer for upstairs office. Tim and Joe Hornbeck looking into. Tim fixed the issue with the men's door and Joe needs to find plate. Reminder that we also need to get stoppers mounted on certain doors (swing up/down vs. using a wood wedge).
- Provident Insurance coverage – a rep is scheduled to come down on training night to discuss coverage with SFD members. **TABLED** for now due to COVID-19 and when OK to have group gatherings.
- Bassett contract / department physicals – noted in April that we will have to continue with Bassett and their contract rates as there are no other choices in the area. Approved. 1st motion by Bill, 2nd motion by Peter – none opposed. Ryan will reach out to contact to get another copy of the contract.
- Portable decontamination unit for scenes – Chief Vamosy has been working on, but currently on hold.
- EMS powerpoint presentation at Town Board meetings – Peter said the presentation done recently at the Town of Gilboa meeting was very successful. Will be doing others and updating the information.
- Paving project update – it is done – and it was noted that top coat needed to be done again. It is recommended that Joe and his crew do the striping.
- Illuma Doors and air handler project – all done – just need to replace two sensors.

New Business

- Discussion to review account balances in September.

Commissioner Reports / Discussion

- Deidra –
 - For the website – minutes are posted.
 - Noted that fire and EMS numbers are posted.
 - 'No parking' signs – Joe noted that he has ordered them.
 - Commissioner polo shirts are in the works.
- Dusty –
 - Door kickplates – still in progress. Discussion that he should reach out to Steel Sales in Sherburne.
 - Lighting and electric outlets – lights to be done – need switch plates.
 - Shore line for 2771 – we can do that ourselves – need a battery maintainer. Do not need auto eject. Dusty will do the work, Tim needs to get the parts.
 - Generator – pricing and details – nothing yet but needs to be part of next year's budget.
- Peter –
 - Truck battery cleaning, clean truck compartments (remove rust, paint, etc.) – need to do.
 - Recruit NY event – perhaps after Labor Day and pending COVID-19 status.
 - TIC camera – need to do.
 - Review hoses for age and wear + need to get pricing for a complete set – two 4" and one 5", couplings, LDH – need to do.
 - Discussion about trucks – 2751 has two lights out, 2713 has a ground light out, and there is one possibly out on 2712 – need to review and do.
 - Working on the polo shirts.
- Bill – did not attend meeting but provided the following report:
 - Pagers/Radios:
 - Occasional problems have been reported with the new pagers. Several folks have had issues with charging. However, when the proper sequence of placing in the charger at night and off the charger unit during the day the chargers seem to work without problem.
 - Ryan Hejnal has put out a general message to all members to use that routine.
 - One G1 pager had a set of bad batteries. A 10 pack of batteries was obtained and two new batteries placed in the pager and it now works without a problem.
 - The bank charger unit for high band radios was acquired. It has not yet been installed in 2761. We currently have three high band units to place in the six place bank charger.
 - Member identification cards and lanyards:
 - As per discussion and decision at the past meeting, neck lanyards have been purchased for all members. They are royal blue with the printing "Stamford Fire EMS". It will be possible to use the current county issued identification cards with the lanyards. However, it is my opinion that the current cards are of poor design. The lettering is small and hard to read. Too much of the space is taken up with the scanner bar code. The fire department emblem is as large as the photo of the face. But for general purpose they can be used. I wore my card at the fly car demonstration at the town of Gilboa.
 - The bigger problem is the in-the field identification of EMS staff. It will be difficult for patients and other EMS providers to readily read the current cards and determine if the member is an EMT or Paramedic.
 - I talked to Margaret and she feels a card with large letters EMT would better serve our identification purpose. Pete feels we could easily design our own cards.
 - I suggest we look into separate and additional cards just for our EMS people.
 - E 911 signs:
 - I ordered and received a supply of red sign blanks and 3 inch white letters. That should be enough to complete listed addresses for the Gilboa portion of the SJFD.
 - I continue to make signs for Gilboa and also signs for other locations in the village and other towns as requests come in.
 - The town of Gilboa has put the town wide E911 sign project on hold because of the Covid situation.

- SCBA Air cylinders:
 - 15 cylinders will be taken out of service at the end of the month. This will leave the department with 17 cylinders for use with 13 air packs. There will only be few spare cylinders on each of the four trucks that carry air packs.
 - Considering the small number of incidents that air packs are required, the low number of air pack qualified firefighters and the ready availability of mutual aid the department should not be severely handicapped by the removal of this equipment.
- Tim –
 - Building wish list – a few more things to get done.
 - Nothing to report on the transfer of the firehouse from the Village to the District but should be in the works.
 - Noted there are four pails of foam on the truck room floor. 2712 gage shows empty. Discussion that Har-Rob has foam available as per their website. List price is \$171.50 per pail – can get for \$114 per pail. Discussion to buy ten – approved. 1st motion by Dusty, 2nd motion by Peter – none opposed.
 - Discussion about trainings for department members – need to share that Target Solutions offers courses on line.

Other Business

- Solar panels – nothing to report. **TABLED**
- Reminder for December 2020 – interior list to Kevin + annual claims report to OFPC.

Meeting adjourned at 9:00p.m.

Respectfully,

Ellen Kennedy
District Secretary